







## Bishop's Stortford FC Risk Assessment

Date	21 <sup>st</sup> June 2021	Assessed by:	Alan Hazell	Position:	COVID-19 Officer
RA Number	Version 7	Review Date:	19 <sup>th</sup> July 2021		

Who Might be Harmed				
Officers	Players	Volunteers	Coaches	Others
√	√	√	√	√

PPE (insert √)		Known Hazards (insert √)	
			
√	√	√	√

Equipment Required
<ul style="list-style-type: none"> <li>Sanitising Spray for warm up and match equipment</li> <li>First aid, PPE as per The FA First Aid Guidance including Disposable Gloves (<i>Nitrile Examination Gloves</i>), Anti Bac wipes, Fluid Resistant Surgical Mask (Type IIR), Anti bac Gel, Disposable Aprons in a roll, Paper towel roll to cover Medical Couch, Clinical Bin bags for waste, Re-usable Goggles.</li> <li>Hand sanitisers supplied at the Club pitch entrances and exits</li> <li>Soap and sanitisers for the toilets</li> <li>Thermometers (one per turnstile and one for the Officials, Directors &amp; Player's entrance)</li> <li>Disinfectant</li> </ul>



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Activity	Task Specific Hazards(s)	Risk Rating			Mitigation Measures	Post-Mitigation		
		Likelihood	Severity	Rating		Likelihood	Severity	Rating
Communication	Infection risk of Covid-19	2	4	8	<p>The Club will follow all the guidelines issued by the Government, The League and The FA for the return of football.</p> <p>All Players / Coaches / Volunteers / Club Officials, etc will be provided with access and asked to read The FA "Code of Behaviour". Those with identified language / literacy difficulties will have the Code spoken or otherwise communicated to them.</p> <ul style="list-style-type: none"> <li>• An initial email will be sent to all Players / Coaches / Volunteers giving instructions / information on the Home Club's match day procedures. This will be provided to any visiting teams and Match Officials prior to arrival.</li> <li>• Coaches / Volunteers / Players / Match Officials / visiting teams will be reassured and instructed to ensure they wash their hands and comply with social distancing.</li> <li>• All visitors are instructed to carry out a self-assessment with regards to COVID-19 symptoms and informed not to come to the stadium, but self-isolate should they display symptoms.</li> <li>• Anyone who wishes to shield will be permitted to do so.</li> <li>• All visitors will be provided with a reminder of the symptoms of COVID-19 and the need to follow Government guidelines.</li> <li>• Attendees records to the stadium will be kept for 21 days in line with the Club's data protection policy and used upon request to comply with the requirements for the NHS Track and Trace. Confirmation will be obtained from visiting teams to confirm they have all contact details for their visiting team.</li> <li>• Communication will be sent to all with regards to the stadium controls in place by the Club for attendance at training / matches.</li> <li>• No indoor training or matches can take place until further notice.</li> <li>• Club Board / Committee Members responsible for the COVID-19 Policy will observe a number of matches in order to ensure compliance and reminders of compliance is adhered to.</li> </ul>	1	4	4



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Activity	Task Specific Hazards(s)	Risk Rating			Mitigation Measures	Post-Mitigation		
		Likelihood	Severity	Rating		Likelihood	Severity	Rating
Travelling, car parking and external areas outside the football ground	Infection risk of Covid-19	3	4	12	<ul style="list-style-type: none"> <li>All participants will be reminded of the need to comply with the latest Government legislation for travelling to and from matches. Local COVID alert levels will need to be considered.</li> <li>Users of Local Authority car parks and the park area are reminded to maintain social distancing and follow Government guidelines.</li> <li>Club will not authorise the sharing of vehicles unless with family members / bubble but will advise participants of the importance of vehicle hygiene, personal hygiene, ventilation and face coverings should a situation arise where it may occur (for example if the Club need to use a Minibus or Coach to transport players to away matches).</li> </ul>	1	4	4
Activity	Task Specific Hazards(s)	Risk Rating			Mitigation Measures	Post-Mitigation		
		Likelihood	Severity	Rating		Likelihood	Severity	Rating
Access Control (via Turnstiles to Stadium)	Infection risk of Covid-19	3	4	12	<ul style="list-style-type: none"> <li><b>Note: A cap of 600 supporters is in place until further notice.</b></li> <li>Hand sanitiser is provided before entering the ground, while inside the ground and exiting the ground.</li> <li>Manned access control will be managed via the turnstiles which will be wiped clean regularly using the alcohol wipes provided,</li> <li>A give-way / one-way system will operate around the ground as far as reasonably possible with social distancing markers in place.</li> <li>PPE (vinyl gloves, non-valved FFP2 mask) will be provided if medical assistance is required and social distancing is not possible. There will be a kit at each turnstile / entrance.</li> <li>Signage inside the stadium will provide guidance and reminders of social distancing measures.</li> <li>Plan to improve payment options by introducing pre-payments and contactless payments.</li> </ul>	2	4	8
Activity	Task Specific Hazards(s)	Risk Rating			Mitigation Measures	Post-Mitigation		
		Likelihood	Severity	Rating		Likelihood	Severity	Rating
Spectator stands and terracing - General	Infection risk of Covid-19	3	4	12	<ul style="list-style-type: none"> <li><b>Note: A cap of 600 supporters is in place until further notice.</b></li> <li>In general terms we will make sure that there is approximately 150 supporters along each of the 4 sides of the pitch. For matches where away / neutral supporters are</li> </ul>	2	4	8



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					<p>limited / not allowed we will ensure that the home support is evenly distributed around the perimeter,</p> <ul style="list-style-type: none"> <li>Supporters will be allocated seats in stands or designated standing area provided with social distancing procedures in place for match attendees. This will be monitored by Stewards.</li> <li>Supporters to remain socially distanced whilst attending events. Spectator groups must be restricted to discrete 6 person gathering limits. Discrete groups can be larger than 6 where people are from the same household or support bubble.</li> <li>Track and trace and temperature monitoring (using InfraRed forehead thermometers) will be in place until further notice. Track and trace will be using the NHS QR Code and app by preference. In addition, pre-purchased tickets will provide track and trace information. For those buying tickets on the day, and without smart phones, we will continue to log the attendees with traceable information (email or phone number).</li> <li>Anyone with "high" temperatures (&gt;37.6°C) will be separated from the queue and asked to rest away from the group. We will re-take the temperature after 15 minutes and, if still high, will politely refuse entry and advise that they self-monitor at home until medical advice is available.</li> <li>Additional barriers and stewards will be employed to section off certain areas and to discourage collection of people.</li> </ul>			
Activity	Task Specific Hazards(s)	Risk Rating			Mitigation Measures	Post-Mitigation		
		Likelihood	Severity	Rating		Likelihood	Severity	Rating
Spectator stands and terracing – During play, half-time and post-match	Infection risk of Covid-19	3	4	12	<ul style="list-style-type: none"> <li><b>Note: A cap of 600 supporters is in place until further notice.</b></li> <li>Arrivals are typically spaced out – Steward will support placement of fans, during the match there is little movement apart from emotive moments (fouls, goals, injuries etc) – Stewards are there to support and encourage social distancing.</li> <li>Half-time and full-time (or should a match go to penalties) will be managed by Stewards to prevent social interactions and maintain distancing. At full-time the main gates are opened to allow departures.</li> </ul>	2	4	8



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Activity	Task Specific Hazards(s)	Risk Rating			Mitigation Measures	Post-Mitigation		
		Likelihood	Severity	Rating		Likelihood	Severity	Rating
Access Control (Director, Player and Officials Entrance)	Infection risk of Covid-19	2	4	8	<ul style="list-style-type: none"> <li>Track and trace form will be prepopulated with Directors, Players and Officials names and checked as people arrive (kept for maximum of 3 weeks).</li> <li>Hand sanitiser is provided before entering the entrance.</li> <li>Signage inside the stadium will provide guidance and reminders of social distancing measures.</li> <li>Temperatures of each person entering will be taken and confirmed to be below 37.6 °C.</li> </ul>	1	4	4
Activity	Task Specific Hazards(s)	Risk Rating			Mitigation Measures	Post-Mitigation		
		Likelihood	Severity	Rating		Likelihood	Severity	Rating
Movement around the building	Infection risk of Covid-19	2	4	8	<ul style="list-style-type: none"> <li>Hand sanitiser is provided before entering each entrance.</li> <li>Signage inside the stadium will provide guidance and reminders of social distancing measures.</li> <li>Give way signs to be applied to corridors and “pinch points” where social distancing opportunities are limited.</li> </ul>	1	4	4
Activity	Task Specific Hazards(s)	Risk Rating			Mitigation Measures	Post-Mitigation		
		Likelihood	Severity	Rating		Likelihood	Severity	Rating
H & S Arrangements and First Aid (General)	Infection risk of Covid-19	2	4	8	<ul style="list-style-type: none"> <li>Medical and PPE provision is available at the ground to follow The FA PPE level requirements for First Aid (<a href="https://www.thefa.com/bootroom/resources/coaching/guidance-for-first-aid-in-football-during-covid-19">https://www.thefa.com/bootroom/resources/coaching/guidance-for-first-aid-in-football-during-covid-19</a>).</li> <li>First Aiders are advised to wash hands after treatment and record name date and treatment provided for NHS track and trace process.</li> <li>Sanitisation process in place for stadium touchpoints.</li> <li>Signage regarding handwashing and social distancing is displayed.</li> <li>Handwash, sanitiser and wipes are available.</li> <li>Emergency evacuation procedures have been reviewed alongside the fire risk assessment.</li> </ul>	1	4	4



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Activity	Task Specific Hazards(s)	Risk Rating			Mitigation Measures	Post-Mitigation		
		Likelihood	Severity	Rating		Likelihood	Severity	Rating
Changing rooms / showers	Infection risk of Covid-19	3	4	12	<ul style="list-style-type: none"> <li>Changing rooms / shower rooms will be used for matches where required to do so by the League. However, all team and Officials will be encouraged to attend the match already changed.</li> <li>All players / Coaches / Match Officials are requested to shower at home after matches.</li> <li>Where changing rooms / showers are to be used then they will be treated before and after use sanitising solution to combat COVID-19 and other viruses.</li> <li>Other changing facilities can be used in addition to those inside the ground to aid social distancing and these will be sanitised prior to use.</li> <li>Changing room windows will be open, where possible, to allow for ventilation.</li> <li>Only authorised personnel to access changing rooms and each will be clearly marked with the maximum number of individuals permitted access and this communicated to all teams and Officials.</li> <li>Changing rooms only used for changing and showering and no other purpose.</li> </ul>	2	4	8
Activity	Task Specific Hazards(s)	Risk Rating			Mitigation Measures	Post-Mitigation		
		Likelihood	Severity	Rating		Likelihood	Severity	Rating
Toilets	Infection risk of Covid-19	3	4	12	<ul style="list-style-type: none"> <li>Outside and spectator toilets will have a "one in one out" approach which will be monitored by stewards. Disabled toilets are single use therefore self-monitoring. The capacity will be dependent upon the facility and will be clearly signed on the entrance.</li> <li>During pitch opening times, the toilets will be checked hourly for consumables and sanitising wipes as required.</li> <li>Temporary toilets will be installed if the capacity increases above 600 supporters (with social distancing still required) or if the current facilities do not prove to have the capacity to cope.</li> </ul>	1	4	4



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Activity	Task Specific Hazards(s)	Risk Rating			Mitigation Measures	Post-Mitigation		
		Likelihood	Severity	Rating		Likelihood	Severity	Rating
Entry into stadium via tunnel	Infection risk of Covid-19	2	4	8	<ul style="list-style-type: none"> <li>Will be staggered and teams will follow each other out (rather than traditional side by side following officials)</li> <li>Social distancing will be observed.</li> </ul>	1	4	4
Activity	Task Specific Hazards(s)	Risk Rating			Mitigation Measures	Post-Mitigation		
		Likelihood	Severity	Rating		Likelihood	Severity	Rating
First aid / Physiotherapy (Players)	Infection risk of Covid-19	2	4	8	<p><b>Medical room:</b></p> <ul style="list-style-type: none"> <li>Anyone entering must wash hands and wear a fluid resistant surgical covering.</li> <li>No soft tissue massage will be performed until further notice.</li> <li>Medical room to be sanitise by physio after each visit.</li> <li>Physio to wear Level 2 PPE.</li> </ul> <p><b>On Pitch:</b></p> <ul style="list-style-type: none"> <li>Physio will wear Level 2 PPE (gloves, gown and minimum non-vented FFP2 masks),</li> <li>Anyone assisting will need disposable gloves and fluid resistant surgical mask (Type IIR).</li> <li>All equipment used will be disposed of or sanitised</li> </ul>	1	4	4
Activity	Task Specific Hazards(s)	Risk Rating			Mitigation Measures	Post-Mitigation		
		Likelihood	Severity	Rating		Likelihood	Severity	Rating
Warm-ups, Break times, half time and post-match warm-downs	Infection risk of Covid-19	3	4	12	<ul style="list-style-type: none"> <li>Players will be reminded to keep social distancing a priority during any breaks.</li> <li>Players will be asked to bring their own named water bottles, hand sanitiser and sun cream for their training or match session which are to be used during, before and after any break.</li> <li>Volunteers / Staff reminded of social distancing.</li> </ul>	2	4	8



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Competitive match play and training	Infection risk of Covid-19	3	4	12	<ul style="list-style-type: none"> <li>• Bishop's Stortford Football Club to be affiliated with County Football Association prior to match play.</li> <li>• Safety briefings prior to competitive activities should be provided reminding participants of The FA 'Code of Behaviour' and the requirement to social distance during breaks in play.</li> <li>• No pre-match handshakes. Players will be asked to hand-sanitise before kick-off.</li> <li>• Huddles should not take place. Team talks (held outside where possible) can take place, as long as social distancing is observed.</li> <li>• Coaches, other team staff and substitutes are allowed, but must also always observe social distancing on touchline / dug outs. Social distancing must also be observed during interactions when a substitution is being made. Additional seating will be provided to allow for social distancing.</li> <li>• Match preparation meetings by Officials should be held.</li> <li>• Set plays - freekicks: Referees and Coaches should encourage players to get on with the game and not unnecessarily prolong set play set-up, such as defensive walls.</li> <li>• Set plays - corners should also be taken promptly to limit prolonged close marking.</li> <li>• Goal posts should be wiped down before after matches.</li> <li>• Goal celebrations should be avoided.</li> <li>• Shouting / conversing loudly is to be discouraged – especially face-to-face before, during and after matches.</li> <li>• Interactions with Referees and Assistants Referees should only happen with players observing social distancing.</li> <li>• Footballs should not be handled unless for throw-ins and if the ball goes outside of the pitch confines, then it should be sanitised before entering play and alternative sanitised ball used to help the game flow. Use of foot instead of hands where possible.</li> </ul>	2	4	8





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Post Match	Infection risk of Covid-19	2	4	8	<ul style="list-style-type: none"> <li>Goalkeepers to be encouraged to disinfect their gloves regularly.</li> </ul>	1	4	4
Club House bars	Infection risk of Covid 19	3	4	12	<ul style="list-style-type: none"> <li>Return club kit (shirts /bibs / balls to coach</li> <li>Change back into personal kit on pitch side or in designated areas.</li> <li>All equipment, including first aid bags, must be cleaned using anti-viral sprays, whilst wearing appropriate PPE (gloves, non-vented FFP2 mask).</li> <li>Dispose of used items as recommended and double bags items.</li> <li>Clothing must be washed between sessions.</li> </ul>	1	4	4



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**Ensure that you always follow social distancing measures. If you are unsure of any processes, then please ask.**

RISK MATRIX		Severity				
		1: Insignificant	2: Minor	3: Moderate	4: Major	5: Catastrophic
<b>Likelihood</b>	<b>5: CERTAIN</b> (> 90%)	Moderate	High	EXTREME	EXTREME	EXTREME
	<b>4: LIKELY</b> (50 to 90%)	Moderate	Moderate	High	EXTREME	EXTREME
	<b>3: POSSIBLE</b> (20 to 49%)	Low	Moderate	High	EXTREME	EXTREME
	<b>2: UNLIKELY</b> (5 to 19%)	Low	Low	Moderate	High	EXTREME
	<b>1: RARE</b> (<5%)	Low	Low	Moderate	Moderate	High